



## CABINET – 3RD SEPTEMBER 2014

**SUBJECT: CABINET FORWARD WORK PROGRAMME**

**REPORT BY: ACTING DIRECTOR OF CORPORATE SERVICES AND SECTION 151 OFFICER**

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### 1. PURPOSE OF REPORT

- 1.1 To seek Cabinet endorsement of the updated Forward Work Programme for the period September to November 2014.

### 2. SUMMARY

- 2.1 The report outlines a proposed forward work programme of future Cabinet reports.
- 2.2 The Forward Work Programme is updated on a monthly basis to reflect any amendments that are made to it since it was first agreed on 22nd January 2014.

### 3. LINKS TO STRATEGY

- 3.1 The Council is required to publish a Cabinet Forward Work Programme to assist in open and transparent decision-making.

### 4. THE REPORT

- 4.1 The Cabinet Forward Work Programme sets out the key reports that Cabinet expects to receive in the coming months. It is a legal requirement that such programmes are published. The programme is an important way of tracking progress against targets set in the Council's Improvement Plan.
- 4.2 Appendix 1 to this report sets out details of the Cabinet Forward Work Programme for the period September to November 2014.
- 4.3 It should be noted that urgent and unanticipated reports could be added to the Cabinet Work Programme.

### 5. EQUALITIES IMPLICATIONS

- 5.1 None.

### 6. FINANCIAL IMPLICATIONS

- 6.1 There are no financial implications associated with this report.

## **7. PERSONNEL IMPLICATIONS**

7.1 There are no personnel implications associated with this report.

## **8. CONSULTATIONS**

8.1 There are no consultation responses that have not been reflected in this report.

## **9. RECOMMENDATIONS**

9.1 It is recommended that Cabinet approve the Forward Work Programme as outlined in Appendix 1.

## **10. REASONS FOR THE RECOMMENDATIONS**

10.1 To satisfy legislative requirements and to ensure more transparent and effective decision-making.

## **11. STATUTORY POWER**

11.1 Local Government Acts 1972 and 2000.

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Consultees: Corporate Management Team  
Cabinet Members  
Gail Williams, Interim Head of Legal Services and Monitoring Officer

Appendices:  
Appendix 1 Cabinet Forward Work Programme